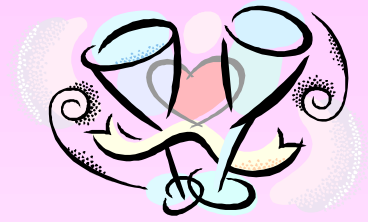


Perfect Weddings



And Parties

Perfect Weddings & Parties are here to help you plan and organise your perfect wedding day or party. Our aim is to make your day truly special and memorable.

Organising your own special celebration is time consuming and is an extra demand on your already busy schedule, so we take away all your planning stress and worries because we understand how difficult it is to arrange everything yourself.



C. Jon Wilson



C. Jon Wilson

Working together we plan your vision, then our expert planner will create a detailed brief and research all your ideas alongside the latest trends.

Keeping you informed with regular updates, we provide expert planning and meticulous attention to detail to ensure that your day is perfect. All you have to do is sit back, relax and look forward to enjoying your special day.

We understand that you want your wedding or party to be unique and personal to you so we are here to support you and give your ideas the “wow” factor that you are looking for. We can plan and manage every aspect of your celebration or just help and support you with some of the key items - the choice is yours.

No matter what aspect of our service that you choose Perfect Weddings and Parties will provide you with a professional service tailored to your needs. We use a fixed pricing structure and do not work on a commission basis. Any commission that is offered or discounts that we negotiate on your behalf are passed straight onto you and your budget is adjusted accordingly, thus saving you money. Our prices are calculated once we have agreed upon the type and level of service that you require.

Please contact us on 07930 482972 for a no obligation chat about any of our services.



C. PR Wedding Photography



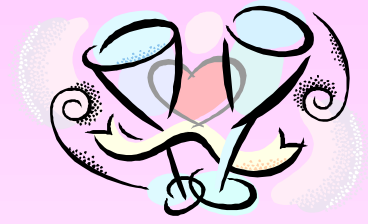
C. David Anthony Photographers

Liz Gibbons has over 10 years organisational management experience including project management and event organising in both the Corporate and Charitable Sectors.

Liz has a reputation for being passionate about everything she does. Liz is highly organised and professional, managing people effortlessly to ensure that they give their best. Liz plans all her projects meticulously and has a natural flair for design with a good eye for detail.

Having been trained by the UK Alliance of Wedding Planners (UKAWP). Liz has now successfully launched her own business, which specialises in planning, designing and organising weddings and parties.

Perfect Weddings



And Parties

Services

Full Planning Service and Coordination – From £1850

including free consultation meeting

We understand how frustrating it can be having to do endless researching, organise multiple suppliers, get your ideas across to each one, receive many calls with questions and then you still have to manage your busy life as well. This is where we come in because we can do this hard work for you.

We have a consultation meeting to discuss ideas, themes, concepts, venue requirements, budgets and everything else that you need. We then prepare a quote tailored specifically to you and what you want. The price is fixed and is not based on a percentage of your final budget.

Upon acceptance of our quote and contracts we then have a design meeting. From the information already given we will produce a theme board and working together we can then decide upon the right style for you.

Once all the suppliers have been chosen we will then make all the necessary arrangements and start to plan and source everything that is required. Regular reports will be produced showing progress, budget and payments made so you can see what is going on at regular intervals and have peace of mind that it is all coming together.

As the day approaches we will make sure that all the suppliers are ready and all the final arrangements are in place, culminating in complete on the day coordination and management from the beginning to the end, giving you the special celebration that you dreamed of.

Partial Planning – From £750

We work alongside you as your Personal Assistant, you will be in complete control and you will already have designed your own theme and you will want to put some of your plans into action yourself. Our P.A. assistance could cover any of the following tasks:

- Supplier and venue sourcing
- Budget control and supplier management
- Advice on ceremony type, legalities and etiquette
- Invitation and R.S.V.P management
- Gift list management
- Guest travel arrangements and accommodation
- Assistance with venue décor and styling
- Personal shopping for celebration items
- Sourcing and booking the Honeymoon
- On the day management and coordination
- Returning hired props



C. PR Wedding Photgarphy

We will be more than happy to discuss your needs and agree areas of responsibility with you at our initial consultation meeting. We then prepare a quote tailored specifically to you and what you want. The price is fixed and is not based on a percentage of your final budget.

The Final 6 – 8 Weeks – From £550

You will have about six to eight weeks to go but you want help and support to pull it all together. You will have already chosen your colour scheme and theme and will have all your major suppliers already in place. We will then provide the following service:

- Consultation meeting to gather all the information required
- Report produced detailing all your needs
- All suppliers confirmed and managed
- Recommendations made for anything that may have been overlooked
- Advice given on many common wedding matters: Etiquette, Speeches, Ushers and Best Man Duties
- Any other general admin support that you need to complete your arrangements
- On the day management and coordination

Following our consultation meeting we then prepare a quote tailored specifically to you and what you want. The price is fixed and is not based on a percentage of your final budget.

Perfect Weddings



And Parties

On The Day Coordination – From £350

You will have everything in place, but you want the peace of mind that it will all come together on the day as you have planned, so you can relax and enjoy your special celebration.

We will meet about four weeks before your special day where you will provide us with all the information about your suppliers, your chosen theme and colour scheme and your timings. Giving as much detail as possible about how you envisage your day will enable us to ensure that your day is perfect and everything runs smoothly.

We will then provide the following service:

- Report produced detailing all your needs, including a complete schedule of the day
- We will contact all your suppliers to confirm that everything is in place
- All suppliers will be managed on the day to ensure that your needs and wishes are provided for
- Guest accommodation confirmed and itineraries provided
- All transport arrangements confirmed and re-checked on the day
- Venue arrangements double checked to ensure catering and table plans are in place and correct
- Flowers moved from ceremony to reception if required
- Presentation gifts and bouquets are conveniently stored
- Cash suppliers paid on the day

We will manage your day from the very beginning through to your evening entertainment ensuring that any problems that may arise are managed effortlessly without any disruption to your perfect day.



C. PR Wedding Photography

Concierge Services

Venue Sourcing – From £250

We will hold a consultation meeting to gather your ideas with regard to the date required, number of people, type of venue needed and most importantly your budget. This will include gathering information on the style and theme that you have planned.

We will then conduct an extensive and thorough search in order to best match your needs to three or four venues. Each venue will be personally visited and our detailed report will give you all the information you need in order to give each venue careful consideration. Your preferred date will be briefly held with each one until you have viewed the venue yourselves to make a choice. We can accompany you on these visits if needed.

Supplier Sourcing – From £150

We will hold a consultation meeting to establish which types of suppliers and services you require. We will source a selection of reputable suppliers and check their availability for your chosen date. We will then produce a detailed report containing all the relevant information that you will need including their prices, so you can give each one your careful consideration.

Invitation and R.S.V.P management – Price on request

Following a consultation meeting we will manage all your guest list invitations and replies with all the details managed on a dedicated database. This can also include sending your guests transport and accommodation details. If required we can also source an invitation supplier and help you choose the format and content of your invitation wording. This service can also be coupled with gift list management.

Other Individual Bespoke Services - Prices on request. Please contact us with details of whatever you need.

Budget Control and Supplier Management ~ Advice on ceremony type, legalities and etiquette ~ Gift list management

Guest travel arrangements and accommodation ~ Assistance with venue décor and styling

Personal shopping for celebration items ~ Booking the Honeymoon